

COMMUNICATIONS **OFFICIELLES**

Les membres du personnel sont censés avoir pris connaissance des communications officielles ci-après.

OFFICIAL NEWS

Members of the personnel shall be deemed to have taken note of the news under this heading

EXECUTIVE BOARD SUMMARY

At the Eighty-first meeting of the Executive Board held on 16 October 1981 the Director-General first reported on his recent visit to China for discussions on the continuation of the collaboration with the Institute of High Energy Physics of the Academia Sinica in Beijing. He also reported on his visit to Madrid in September when the Spanish authorities had expressed interest in a closer association with CERN perhaps leading eventually to Spain re-joining the Organization.

The Executive Board then approved a number of proposals arising out of the earlier decision to present the budget in net terms and to suppress the invoicing of CERN manpower for jobs carried out in the Central Workshops for internal groups. Materials used for all orders and orders from outside groups will continue to be invoiced. The priorities for the work to be carried out will be decided by three of the Directors and a small Comité de Gestion will be set up, which will also replace the COCOMECA. The names of the members of this Comité, for which Division Leaders were asked to make suggestions, will be announced later together with guidelines for the selection of jobs to be carried out in the Central Workshops which will be discussed by the Executive Board at its next meeting in November 1981.

The Director-General reported on the outcome of the September meetings of the Scientific Policy Committee, Finance Committee and Committee of Council. He said that it was hoped that those Member States who have not yet voted in favour of the LEP Project would be able to do so at the special Council session to be held on 30 October 1981. He mentioned that it had been agreed to continue to hold the meetings of the Finance Committee in the Council Chamber but with attendance by CERN staff strictly limited to essentially only Directors and Division Leaders and three representatives from the Staff Association.

CONGES DE FIN D'ANNEE

Cette année, le Laboratoire sera fermé du 24.12.1981 au 3.1.1982.

Les jours suivants seront jours fériés officiels : jeudi 24, vendredi 25, jeudi 31 décembre 1981 et vendredi 1er janvier 1982.

Trois jours de congé seront déduits pour les lundi 28, mardi 29 et mercredi 30 décembre 1981.

Des membres du personnel peuvent être désignés par leur Chef de Division pour travailler pendant cette période.

Le premier jour de travail de la nouvelle année sera le lundi 4 janvier 1982.

Division du Personnel / Tél.3238

The Executive Board next discussed an Addendum to the paper on the Scientific Activities and Budget Estimates 1982-1986 which, as requested by the Council in June 1981, describes the consequences for the scientific programme if a budget level of 617 MSF is eventually decided instead of the 629 MSF requested by the Management. This document will be presented to the October meetings of the Finance Committee and Committee of Council.

The Director-General then presented his proposals for the re-organization of the Services under the responsibility of the Director of Administration, which were approved by the Executive Board. They will be submitted to the Committee of Council at the end of October 1981 and details will be given in the Weekly Bulletin in due course.

Under the item of Other Business the Director-General stressed the need for economy in areas such as telephone calls, travel costs, use of CERN cars and electricity consumption. He encouraged Division Leaders to think of other areas where economies could be made, while the Director of Administration mentioned that on the proposal of the Staff Association a "suggestions scheme" would soon be introduced on a trial basis.

Lastly, the Executive Board had a first discussion on a number of topics related to the 1982 Staff Review, such as Indefinite Appointments, career advancement, merit promotions and appraisal schemes. The discussion will be continued both in the Standing Advisory Committee and in the Executive Board; the latter approved the calendar for the 1982 Staff Review as proposed by the Director of Administration.

In Closed Session, some appointments were discussed.

CHRISTMAS AND NEW YEAR HOLIDAYS

This year, the Laboratory will be closed from 24.12.1981 to 3.1.1982.

The following days will be official holidays : Thursday 24, Friday 25, Thursday 31 December 1981 and Friday 1 January 1982.

Three days of annual leave will be deducted for Monday 28, Tuesday 29 and Wednesday 30 December 1981.

Staff members may be designated by their Division Leader to work during this period.

The first working day in the New Year will be Monday 4 January 1982.

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